

**COMMITTEE DAY
LAKE PLEASANT, NY
MONDAY
MARCH 24, 2014**

**PUBLICITY, TOURISM, ECONOMIC DEVELOPMENT AND PLANNING
COMMITTEE
9:00 AM**

Members present: Neil McGovern, Brian Wells, John Frey and Clark Seaman

Also present: Bill Farber, Bob Edwards, Dean Nervik, Carol Joannette from ROOST and Pete Klein

Mr. McGovern opened the meeting with the introduction of Ms. Carol Joannette from ROOST.

Ms. Joannette reported that Mr. McKenna is meeting with the different towns and Camp of the Woods. He plans on meeting with the towns once a month.

As far as marketing goes the new website is still with the contractor. Ms. Joannette reviewed the changes they will be making. ROOST staff has been assisting Mr. Nervik with the Facebook page, Google Plus page, and created a Twitter feed.

Their staff photographer has been taking some pictures in Long Lake but he will have to make a lot more trips to different areas in Hamilton County.

For administration, they have received their first check, but they haven't deposited it yet due to setting up the account. Most of the funds from the first check were for the matching funds.

Mr. McGovern reported that Mr. Farber, Mr. Osborne and he has spent some time with Mr. Nervik making sure he is available to ROOST.

Ms. Joannette reported that Mr. Nervik will be attending their marketing meeting this coming Monday and will meet with people he will be working with.

A short discussion followed regarding what ROOST posts on twitter and Facebook and how that draws them to our web page.

Mr. Frey reported that they are very happy with how things are going in Inlet.

Mr. Wells reported Indian Lake is still trying to figure out what their roles will be, but are happy so far.

Mr. Seaman reported that Long Lake is happy with it.

Mr. Nervik stated that he is excited to work with ROOST.

INTERNAL MANAGEMENT COMMITTEE
9:30 AM

Members present: Bob Edwards, John Frey, Neil McGovern and Brian Wells

Also present: Bill Farber, Phil Snyder, Clark Seaman, Kim Byrne and Pete Klein

Mr. Edwards introduced Personnel Officer Ms. Byrne.

Ms. Byrne stated that she really doesn't have anything else to add since the last committee meeting regarding the county's holiday schedule. With all the confusion this has caused Ms. Byrne stated in her personal opinion just leave it alone.

Mr. Edwards stated that they will let the committee decide.

Mr. Farber stated it was a done deal when they passed the holiday resolution. He also feels the same as Ms. Byrne, let's leave it alone unless you want to have a discussion and look at the specific dates and how things fall when it is time to adopt the 2015 holiday schedule, then that's the time to have a committee meeting.

The committee decided that they will leave it alone and address it at the time they do the yearly holiday schedule.

INTERNAL MANAGEMENT COMMITTEE
9:40 AM

Present: Clark Seaman, Rick Wilt, Neil McGovern, and Phil Snyder

Also present: Bill Farber, Brian Wells, Bob Edwards, John Frey, and Pete Klein

Mr. Farber reported at the last Emergency Management Committee meeting we decided to screen Engineering Firms to understand what kind of professional help we would want to hire for designing our new radio system. Some of the other counties have used performance bonds just to make sure the system works and that someone is accountable. We spoke with four Engineering Firms, a couple of firms have more experience than the others. We looked to see if they had done work in New York State, what kind of systems did they design, experience with the APA etc. It was concluded that we will ask a couple of the firms to give us more detailed proposals. We haven't gotten to the point of eliminating any of the firms. Mr. Farber stated that the committee will not have a recommendation for the April Board meeting, but when they do, he will call for a Special Board meeting if needed.

Mr. Farber reported Mr. Wilt is away so we taped the interviews so that he can review them when he gets back.

Mr. Farber did speak with Mr. Wilt and he concurred to having just a couple of firms give us their ideas on scopes and costs.

Mr. Farber then spoke with Sheriff Abrams about providing the firms information on the PSAP grant and the larger grant to make sure that the work is integrated between the two.

Mr. Farber feels it is going well, we still don't have the contract for the large grant but we are trying to get a jump start so that when the grant comes in we will be ready to go.

Mr. Edwards asked if it has been decided which town will be holding the Memorial Day Parade.

Mr. Frey stated that Mr. Paul Chambers in Inlet has decided to do it.

HUMAN SERVICES COMMITTEE
10:00 AM

Present: Clark Seaman, Rick Wilt, Neil McGovern, and Phil Snyder

Also present: Bill Farber, Brian Wells, Bob Edwards, John Frey, Roberta Bly and Pete Klein

Department of Social Services Commissioner Ms. Bly reviewed the counties burial policy of 2006. Reported that Hamilton County gets very little reimbursement for burials. We can claim \$900 and we actually receive around \$450 from the Federal Government. With the current policy it doesn't give her any allowance to pay crematory fees.

Ms. Bly handed out a spread sheet of what other counties are paying for different allowances. Most pay the actual crematory fee which is around \$350. We also do not have an allowance for burial plots or any mileage for the Funeral Directors to pick up the bodies.

Mr. McGovern asked what the average number of burials that we have had to cover is. Ms. Bly stated around half a dozen. She explained that the bar is pretty high to qualify as an indigent person.

Mr. Farber asked if Ms. Bly had a recommendation. Yes, she would like to adjust the policy to have a crematory fee, allow for a grave purchase, opening and closing cost and for mileage because we are so rural.

After a short discussion the committee agreed with Ms. Bly's recommendations.

Mr. Farber asked how things are going in general.

Ms. Bly reported that the State has started taking over Medicaid cases in other counties and we will be starting at the end of April. There will be a sharp decline in straight Medicaid cases, nursing homes Medicaid they will keep, spend downs they will keep. Client's are going to the exchange to see if they are eligible to pay for health insurance premiums and they are finding out it is cheaper

to do a spend down through Medicaid. There are two employees in the Public Health Nursing Office that are doing applications and helping people apply through the exchange.

Ms. Bly stated the SNAP food stamp cases are increasing due to the high priced heating season. OneWorkSource is doing really well. She is also seeing a lot more adult protective cases.

PUBLIC WORKS/BUILDING COMMITTEE
10:30 AM

Present: Brian Wells, Rick Wilt, and Phil Snyder

Also present: Bill Farber, Bob Edwards, Neil McGovern, John Frey, Tracy Eldridge and Pete Klein

Mr. Farber introduced Highway Superintendent Mr. Eldridge.

Public Works - Mr. Eldridge reported that there will be a lot of bids for next committee day. It will be all our usual bids, equipment rental without an operator, concrete, stone and gravel etc. He will also have to bid out culverts, because it is not on state contract.

Mr. Eldridge is hoping to have the bids for the Beaver Meadow bridge superstructure as well as the decking. He is also waiting to hear on the bid packet for the Fuel Consolidation Phase II project.

Mr. Eldridge started putting together a schedule for projects and he knows of some that are concrete, along with trying to decide on what maintenance projects that we will be doing such as overlays to save more roads. He will be posting roads on Friday.

Mr. Eldridge reported he will be doing interviews for a MEO and HEO, the deadline for applications was Friday.

Mr. Farber asked how many applicants; Mr. Eldridge stated there were two from before so there are approximately five.

Mr. Eldridge stated the Fuel Consolidation Phase II project article was misleading. We will be decommissioning our tank in Indian Lake; it is a good tank and he would like to utilize it elsewhere. This will not be part of the Phase II project because we have already budgeted for what we have.

Mr. Wilt asked when you move the tank to a different site, is it still certified and Mr. Eldridge stated yes, he is working with the engineers on that.

Mr. Eldridge reported he is quite sure DOT will be getting their fuel at the new Indian Lake fuel depot. The people in Utica and Albany are now on board with DOT getting their fuel from the fuel depot once the consolidation project is complete.

Mr. Farber stated regarding the road tour, the Board will give Tracy dates they can't do in the beginning of May so he can schedule the tour.

Solid Waste – Mr. Eldridge reported all annual reports are in for the registered facilities.

Tons are down which he believes is due to better recycling.

Mr. Eldridge stated when they put in the new scales at the Indian Lake transfer station they will do some improvements such as speed bumps. He is going to work on traffic calming solutions, we need to get people to slow down. They are also going to work on some trailer issues as well.

Mr. Eldridge announced that Charlie Johns store is now carrying a variety of clear garbage bags, as well as Pines Store in Indian Lake.

Disposing of tires through Fulton County is going well.

Buildings- They are waiting to see what kind of work they will need to do with the new radio system once the grant comes in. Meanwhile they are going to be doing drainage work around the County Clerk's Office. Mr. Eldridge also plans to remove a fuel tank from County Clerk's and hook them into the new one at the jail.

Mr. Farber stated the communication grant engineers will look at the jail and will tell us what is needed for the PSAP grant.

Mr. Eldridge requested a seasonal part-time cleaner for Lake Pleasant, starting in May. The current part-time employee went full time, but they are busy and can't keep up with the cleaning. That part-time person would work from 12 noon to 5 pm.

Mr. Eldridge stated this had him thinking about the county's cleaning contract they have for the Indian Lake buildings. He suggests doing away with the contract and hiring a custodian that would also help with cleaning. The building in Indian Lake needs more than mowing the lawn and cleaning. Meanwhile Mr. Eldridge would like to hire a part-time cleaner for this year beginning May, but turn the part-time position into full time starting January 1, 2015 when the contract runs out.

Mr. McGovern asked if we would need to buy a lawn mower.

Mr. Eldridge stated yes and a weed eater. Mr. Stuart and Mr. Fish have asked if they could build a small shed up there because there is really nothing for tools etc., to fix things. It's not a long way from the highway garage stated Mr. Wilt, so they could do something there before you build a building and Mr. Eldridge stated that they could be creative.

Mr. Wilt asked about the two little generators. Mr. Eldridge stated everything is on Public Health's generator now.

Mr. Wilt stated that they both work. If we consider getting rid of them, offer them to the towns first. Mr. Eldridge stated that he will have them removed and offer them to the towns, but he may keep one to replace the one at the highway garage.

Mr. Wilt asked if he had a pending retirement at the Transfer Station and Mr. Eldridge stated yes. He will be asking to advertise it, he will also have a seasonal list ready soon.

The committee agreed to have Mr. Eldridge advertise the job at the Transfer Station because the employee will be retiring at the end of April.

Mr. Eldridge attended a Highway Association meeting last week and he told the Highway Superintendents that he was sending out bids and if there is something the towns want to bid out, he will bid it. The law changed a couple of years ago so now we can piggy back off contracts from other counties.

The committee discussed funding for road and bridge repair.

Also they discussed shared services with plowing.

**INTERNAL MANAGEMENT COMMITTEE
1:30 PM**

Employee evaluations